


## Rekan Limited

### Environmental policy

Issue date: 10/01/19, Revision: P05

<b>OVERALL AND FINAL RESPONSIBILITY FOR THIS POLICY</b>	Nicholas Riley (Managing Director)
<b>DAY-TO-DAY RESPONSIBILITY FOR IMPLEMENTATION</b>	Bridgette Stocks (Practice Manager)

<p><b>STATEMENT OF GENERAL POLICY</b></p> <p>Rekan is a consultancy practice specialising in project management, cost management, construction management and occupation management. As well as direct effects on the environment arising from the management of our own operations, we recognise that the advice given to clients and professional teams can have a major influence on the sustainability and environmental impact of future developments. We are firmly committed to being an environmentally conscientious organisation, giving regard to our own performance and that of our clients/suppliers. Our specific actions and policies are designed to comply with and, where appropriate, exceed relevant legal and other requirements. In the absence of such prescribed information, we will use available good practice and guidance to shape our policies.</p> <p><b>Company practices</b></p> <ul style="list-style-type: none"> <li>▪ Minimise waste in relation to consumables, paper, building energy and transport by reviewing our systems and procedures and finding alternative 'greener' options</li> <li>▪ Providing facilities and guidance for recycling unavoidable waste ie. printer cartridges, paper</li> <li>▪ Adopt a green policy for all company vehicles in respect of fuel efficiency and emissions</li> <li>▪ Provide our staff with regular CPD training and guidance to develop their awareness of environmental issues</li> </ul> <p><b>Project practices</b></p> <ul style="list-style-type: none"> <li>▪ Review and ensure compliance with client policies and procedures and if necessary encourage clients to improve their own performance</li> <li>▪ Work with fellow consultants through our regular gen-learn CPD seminars to keep up to date with the latest developments and best practice</li> <li>▪ Work with our contractors and suppliers at site level to minimise construction waste and ensure it is disposed of in a responsible manner</li> <li>▪ Set our package contractors challenging targets for recycling construction materials</li> <li>▪ Encourage the professional team to focus on sustainability and environmental impact when making design decisions (inc. BREEAM if appropriate)</li> <li>▪ Conduct an Environmental Audit and Waste Management plan for all sites prior to works starting</li> </ul> <p><b>Construction Management practices</b></p> <ul style="list-style-type: none"> <li>▪ Provide a well-structured and organised approach to site organisation and management.</li> <li>▪ Ensure all necessary legal and regulatory requirements are met</li> <li>▪ Manage sites in an environmentally sensitive manner.</li> <li>▪ Ensure compliance with regulations for noise, waste disposal and energy use.</li> </ul> <p>This policy is reviewed regularly by senior management and revised as necessary to ensure continued improvement. The policy is communicated via our Integrated Management System (IMS), which has a section dedicated to environmental matters.</p> <p>Nicholas Riley (Managing Director)  01.03.2020</p>
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